



## DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

### NOTICE TO BIDDERS

**IFB #01312022KC CTE Classroom Repairs & Renovations District 2 (5) Locations**  
**DEADLINE: January 31, 2022 @ 11:00 AM, Central Time**

Shelby County Schools (SCS) is accepting bids for the project listed above, in **red**. A mandatory Pre-Bid Conference will be held at the school and location listed below:

**Kingsbury CTC, 1328 N. Graham, Memphis, TN 38122 at 9:30am CST on January 20, 2022.**

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to Kim Carpenter, [carpenterk@scsk12.org](mailto:carpenterk@scsk12.org) and LaJuanna Jones-Sulton, [jonessultonlm@scsk12.org](mailto:jonessultonlm@scsk12.org) by 2:00PM/CST on January 24, 2022. Subject line of email shall read "IFB# 01312022KC CTE Classroom Repairs & Renovations District 2".

Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum on Procurement's website on January 26, 2022 by 4:00pm.

### IMPORTANT DATES:

<b>Bid Release</b>	<b>January 14, 2022</b>
<b>Pre-Bid Meeting</b>	<b>January 20, 2022 @ 9:30am</b>
<b>Questions or Requests Due</b>	<b>January 24, 2022 @ 2:00pm</b>
<b>Questions and Answers Posted</b>	<b>January 26, 2022 @ 4:00 pm</b>
<b>Bid Due / Bid Deadline</b>	<b>January 31, 2022 @ 11:00 am</b>

Thank you.  
Procurement Services  
Shelby County Schools